BEST DAMN
MARKETING
MARKETING
CHIECKLIST

Mat Sheet!



The PDF companion to
THE BEST DAMN WEB MARKETING
CHECKLIST, PERIOD.



ALL 625+ ACTION POINTS in one easy-to-reference and print document.

INTRODUCTION

So you want to build a better website. Congratulations! You've downloaded an invaluable resource to begin your journey toward creating—or improving—your online presence. *The Best Damn Web Marketing Cheat Sheet!* is meant to be your handy dandy reference guide along the way, so read it, print it and start checking off action items one at time.

And for a more detailed look at what you need to do to make your website one that not only receives visits but conversions as well, check out *The Best Damn Web Marketing Checklist*, *Period!*, available on <u>Amazon, iTunes or NOOK</u>. The book includes all the checklist and action items found in this cheat sheet, but with richer and more detailed explanations of each action point. You'll also get "how-to" examples that that will make marketing your website even easier.

Buy the book and use it as a reference as you make your way through the cheat sheet, and make your website the best damn site it can be!

So what are you waiting for? Visit www.WebMarketingChecklist.com and start marketing smarter online.

DOMAIN & URLS CHECKLIST

Short and Memorable URL Purchase a .com TLD Buy Multiple TLD Extensions .com .net .info .org .biz .co Industry-Specific TLDs Secure Multiple Domain Spellings Hyphenations Misspellings DESIGN CONSIDERAT	Misunderstandings Keywords in URLs Secure Type-In Keyword URLs Redirect Alternate Domains Use Domain Email Addresses Redirect Non-www URLs Assign Canonical URLs Redirect Home Page to Root Organize URLs Keywords in Directory Names Hyphens Between Words HTTPS over HTTP Register Domain for 5+ Years
Target Your Audience	No Saturated Colors
Unique Design	Avoid Animated Graphics
Instant Site Identification	Incorporate Calls to Action
Clean and Clutter-Free Design	Don't Require Browser Plugins
Consistent Page Layout	High-Def Images
Consistent Styling	Optimize Images and Image Usage
Minimal On-Page Styling	Readable Image File Names
Maintain White Space	Avoid Text in Images
Eliminate Distractions	Padding Around Images
Unobtrusive Background	Add Trust Symbols
Meet Industry Best Practices	"Skip" Multimedia and Ads
Easy to Navigate	No Browser Hi-Jacking
Descriptive Hyperlinks	No Horizontal Scrolling
Visual Page Organization	Cross-Browser Compatible
Custom 404 Page	Multi-Resolution Compatible
Findable Phone Number	Mobile Compatible
Link to Contact Information	Printer-Friendly Pages
Screen-Friendly Font	Incorporate Breadcrumbs
Adequate Font Size	Compatible Without JavaScript
Resizable Text	Text-Only Compatibility
Narrow Paragraph Text	Avoid Flash
Strong Color Contrast	Avoid Splash Pages
Visual Colorization of Important Elements	Add Favicon

MOBILE-FRIENDLY DESIGN CHECKLIST

Responsive Design Designed for Fingers Collapsible Navigation Short Text Chunk Content Large Fonts Text Label Above Field Entry Placeholder Text in Form Fields Use Selection Boxes		On-Demand Social Sharing Utilize Horizontal Scrolling Optimize Images
SITE LOGO C	HECK	LIST
Unique and Original Stands Out on the Website Displays Company Name Clearly Positioned Top-Left	_ _ _	Incorporates Tagline Links to Home Page Schema Logo Markup Create a Favicon
SITE ARCHITECTU	RE CI	HECKLIST
Fully HTTPS/SSL Secure		Unique Meta Descriptions
Keep Security Certificate Current		Properly Bulleted Lists
Correct Robots.txt File		Eliminate Code Bloat
Declare Doctype		Reduce Table Usage
Validate HTML		Absolute Links in Navigation
Validate CSS		Non-Spiderable Shopping Cart Links
Spiderable CSS and JavaScript		"Disallow" Pages For No Search Engine
Don't Use HTML Frames		Evaluation
Use Alt Attribute on All Images		"NoIndex" Pages to Not Show in SERPs
404 Bad URLs		"NoFollow" Links to Prevent Passing Value
Redirect Old URLs		Check for Broken Links
Printer-Friendly CSS		Increase Page Download Speed
Underline Clickable Links		Reduce Links On Page
Differing Link Text Style		Avoid Duplicate Content
Differing Link Text Style Canonical Breadcrumb URLs		Avoid Duplicate Content Use Proper Heading Tag Hierarchy
Differing Link Text Style Canonical Breadcrumb URLs Proper Page Hierarchy		Avoid Duplicate Content Use Proper Heading Tag Hierarchy Avoid Session IDs
Differing Link Text Style Canonical Breadcrumb URLs		Avoid Duplicate Content Use Proper Heading Tag Hierarchy

CONVERSION OPTIMIZATION & USABILITY CHECKLIST

What's Important Is Prominent Visually Relate Logical Elements Clearly Defined Page Areas Clickable Elements Are Obvious Minimize Noise Omit Needless Words Consistent Navigation Placement Incorporate On-Site Search Highlight Current Location Contrast Calls to Action Establish Trust and Credibility		Visually Connected Tagline Don't Over-Promote Don't Hide Needed Info Flexible Form Inputs Request Only Necessary Info Easy to Use Tell Visitors What They Want to Know Reduce Steps to Goal Completion Answer Relevant Questions Easy Error Recovery Always Be Testing
SITE NAVIGATION	Сн	ECKLIST
Primary Nav Located Top-Left Site-Wide Consistency Easy to Use Link to Main Site Sections Link to Key Company Pages Home Page Contact Us Page Blog Login/Logout Shopping Cart Proper Categorical Divisions Accurate Link Text No Industry Jargon Drop-Down Headings Clickable Obvious Non-Clickable Elements Links Are Visually Obvious		No Flyout Menus Simple Footer Sitemap Privacy Policy Security Signals Promotional Materials Social Links Accreditations and Organizations No "Site-Map" Navigation
INTERNAL SITE SEARC	H	CHECKLIST
Locate in Top-Right Corner Label as "Search" Link to Advanced Search Not Case Sensitive Forgiving of Misspellings Reiterate Search Query Provide Alternate Spelling Options Provide Search Refinement Options		Link to Relevant Pages No HTML Tables No Blank Results Exact Matches Display First Segment "Related" Results Show Similar Products Show Page Titles and Descriptions Highlight Query In Results

Use Share Buttons	Implement Twitter Card Meta Data
Use Follow Buttons	Implement Pinterest Rich Pin Meta Data
Implement Open Graph Meta Data	Implement Rel="author"
Implement Facebook Meta Data	Implement Rel="publisher"

HOME PAGE CHECKLIST ☐ Instant Page Identification ☐ "NoODP,NoYdir" Directive ☐ Site Overview Add Social Buttons ■ No Splash Page ABOUT US PAGE CHECKLIST ☐ Full Company Description ■ Investor Relations ☐ Team Biographies Company News ■ Mission Statement ☐ Job Opportunities ☐ Up-to-Date Information ■ Newsletters ☐ Link to Supporting Pages ☐ Link to Social Networks Contact Us Page ☐ Note Associations, Certifications & Awards ☐ Registration Info CONTACT US PAGE CHECKLIST ■ Easy to Find Inquiries ■ Multiple Contact Options ■ Management Team Members ☐ Telephone Number(s) ☐ General Information ☐ Fax Number Job Applications ■ Email Address ■ Billing ■ Web Forms ☐ Human Resources ■ Instant Chat ■ Hours of Operation ■ Street Map ☐ Multiple Points of Contact ☐ Customer Service ☐ Final Call to Action ☐ Tech Support ☐ Require Only Essential Info ECOMMERCE CONSIDERATIONS CHECKLIST ■ Minicart Display ☐ Don't Use URL Tracking IDs Display Payment Options ☐ Exclude Cart Pages from Search Engines ■ Major Credit Cards ☐ Exclude Links to Duplicate Secure URLs ☐ Keep Secure Certificate Current ☐ Third-Party Payment Processors ☐ Eliminate Duplicate Product URLs ☐ Install Ecommerce Tracking

PRODUCT PAGE CHECKLIST

	Consistent Page Layout Short, Keyword-Friendly URLs Display Contact Info Clear Product Presentation Obvious Call to Action Multiple Calls to Action Clear Pricing Display International Pricing High-Def Product Images Multiple Image Views Describe the Image Content Robust Product Description Product Details and Specifications Emphasize Brand Quality and Trust Offer Product Selection Options Show Shipping Costs		Estimate Delivery Date Add Social Buttons Add Social Meta Data Link to Site Security Information Provide Return & Guarantee Info Allow "Save for Later" Allow "Print" or "Email This" Options Printer-Friendly Pages Related Products & Upsells Include Product Reviews Product Comparisons Offline Competitor Comparison Provide RSS Feed
	SHOPPING CART PAGE	GE (CHECKLIST
	Obvious Checkout Link Include Product Thumbnails Brief Product Descriptions Display Product Availability Ability to Remove Items Updatable Quantities Link to Products Provide Product and Total Price Display Payment Options Coupons & Vouchers Explained Security Assurances		Estimate Delivery Date Answer Shipping & Return Questions
	MINICART CHI	ECK	LIST
<u> </u>	New Products Added Are Obvious Link to Full Cart/Checkout Page	<u> </u>	Allow Removal of Products Provide Order Total
	CHECKOUT PROCES	5 C	HECKLIST
	Don't Require Pre-Registration No Hidden Fees Show Checkout Progress Meter		Keep Checkout Process Short International Address Forms Allow Gift Options

Provide Registration Benefits Faster Checkout in Future Access to Order History Check Order Status Anytime "Save" or "Wishlist" Option Access to Promotions Personalized Experience Joining the Community Don't Keep Personal Info Unless Authorized Receipt/Order Confirmation Thank You Message		 □ Order Confirmation Number □ Order Date □ List Items Purchased □ Expected Delivery Date □ Note Method of Payment □ After-Sale Guarantees □ Cancellation Policy □ Return Policy □ Printable □ Emailed After-Order Follow-Up
LOGIN & ACCOUNT PA	GE	CHECKLIST
Easy-to-Find Login		Change of Info Confirmation
Logged-In Status		Link to Privacy Policy
Easy Logout		Method of Delivery Options
Use Security Protocols		Link to Financial Information
Provide Security Assurances		☐ Transaction History
Link for New Registrations		☐ Invoices
Provide Benefits of Joining		Account Balances
Recover/Reset Password Option		Default Payment Methods
"Remember Me" Option		
FORMS & ERROR MESSA	١GI	E CHECKLIST
Clearly Labeled Fields	П	Progress Indicator
·	_	Back Navigation
	_	Submit Button Close to Fields
•		Submit Button Notes Action
•		No "Reset" or "Cancel" Option
		Preserve Entered Data
•		Friendly Error Output
Instructions Above the Field		Errors Describe Remedy
		Errors Obviously Indicated
Comprehensive Choices		Provide Contact Option
Appropriate Field Size		Remove Site Navigation
Proper Use of Buttons and Boxes		Link to Privacy Information
Annotate Required Fields		Final Verification
No Autocomplete on Sensitive Fields		Confirmation Page
·		Č
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	□ Faster Checkout in Future □ Access to Order History □ Check Order Status Anytime □ "Save" or "Wishlist" Option □ Access to Promotions □ Personalized Experience □ Joining the Community Don't Keep Personal Info Unless Authorized Receipt/Order Confirmation □ Thank You Message LOGIN & ACCOUNT PA Easy-to-Find Login Logged-In Status Easy Logout Use Security Protocols Provide Security Assurances Link for New Registrations Provide Benefits of Joining Recover/Reset Password Option "Remember Me" Option FORMS & ERROR MESSA Clearly Labeled Fields Text Label Above Field Stack Fields Vertically Flexible Field Entry Can Tab Between Fields Request Only Required Info Minimal Instructions Instructions Above the Field Pre-Selected Field Options Comprehensive Choices Appropriate Field Size Proper Use of Buttons and Boxes Annotate Required Fields	□ Faster Checkout in Future □ Access to Order History □ Check Order Status Anytime □ "Save" or "Wishlist" Option □ Access to Promotions □ Personalized Experience □ Joining the Community Don't Keep Personal Info Unless Authorized Receipt/Order Confirmation □ Thank You Message □ LOGIN & ACCOUNT PAGE Easy-to-Find Login □ Logged-In Status □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □

THANK YOU PAGE CHECKLIST

_ _ _ _	Address Visitors by Name Say "Thanks" Confirm Transaction Link to Next Actions Reference Number Expected Delivery/Tracking Policy Information		Testimonials Social Sharing Options Option to Create Account Email Opt-In/Autoresponders Survey/Feedback Printable Emailed
	HELP & FAQ PAGE	Cŀ	IECKLIST
	Link to Additional Pages User Guides Downloads Contact Us/About Us Pages Technical Data/Specifications Product Support		☐ Resource Library ☐ Customer Support Link to Outside Resources Internal Help Search Printable Text
	PRIVACY & SECURITY PA	٩G	E CHECKLIST
<u> </u>	Linked in Footer Easy-to-Read Format Summarize Sections Provide Consumer Protection Tutorials		
	SITEMAP CHEC	KL	IST
	Keep It Current Presented in Hierarchal Format Optimize HTML Sitemap Intro Paragraph Intro to Main Sections		☐ Keyword Link Text & Descriptions Properly Linked in Site Create XML Sitemap Link in Robots.txt Submit to Search Engines
	ON-PAGE OPTIMIZATION	NC	CHECKLIST
	Core Term Research Key Phrase Research Eliminate Junk Words Organize Your Phrases		Group Similar Phrases Together Search Engine Accessibility Canonical Tag Usage Optimize URLs

	Optimize Title Tag		Optimize Page Content
	Don't Brand Titles		Make Text Scannable
	Optimize Meta Description		Optimize Alt Attribute
	Ignore Meta Keyword Tag		Optimize Link Anchor Text
	Optimize Heading Tags		Review Page for Usability
	Heading Tag Hierarchy		
		_	
	LOCAL OPTIMIZATIO	N C	CHECKLIST
	D : NAD (0 :)		
	Review NAP for Consistency		Submit to Local Citation Aggregators
	Use Structured Data		
	Add Rel="Publisher"		Link to Review Sites
	I		
	LANDING PAGE C	HE	CKLIST
	Compelling, Keyword-Focused Title Tag		Visual Clarity
	Compelling Meta Description Tag		•
	Attention-Getting Headline		Include Social Sharing Options
	Benefit-Focused Content		Clear Call to Action
_	Use Proper Content Hierarchy	_	Test Changes
	ose Proper content meraliony		rest changes
	IMAGE ORTIMIZATION	C	LIECKLICT
	IMAGE OPTIMIZATION	N C	HECKLIST
	Readable File Name		No Text in Images
	Include Alt Attribute		Proper Image Sizes
	Add Image Title		-
	No Keyword Stuffing		Spiderable Images
	Proper Image Format		· ·
	Reduce Image Size		
	Add Image Captions		Add Image Social Sharing Icons
	BLOGGING CHE	CK	LIST
		_	
	Know Your Purpose		Customize URLs
	Find Your Target Audience		Feed Subscription
	Listen to Your Audience		· · · · · · · · · · · · · · · · · · ·
	Determine Your Message		Open to Search Engines
	Select Your Goals		Customizable Title Tags
ш			
	Choose a Platform		
	Built on Your Domain Set 'www.'		Customizable Meta Description Tags Allow Comments Block Spam

	Comment Subscription		Write a Killer Post Title
	Backup Regularly		Stimulating Intro
	Custom Content Conclusion		Compelling Content
	Offer Related Posts		Appealing Images
	Check for Broken Links		Skimmable
	Install Analytics		Ask Questions
	Set Up Social Sharing		Answer Questions
	Establish Author Guidelines		Provide Solutions
	☐ Topics to Cover		Inform (Teach)
	☐ Post Titles		Stay on Point
	☐ Length of Posts		Integrate Keywords
	☐ Formatting		Write Naturally
	☐ Language & Tone		Be Unique
	☐ Image Usage		Vary Content
	☐ Linking		Exceed Expectations
	☐ Quoting		Link Out
	☐ Proofing and Approval Process		Call to Action
	☐ Bio		Add Media
	☐ Comment Responses		Proof
	Save Ideas		Share
	Create an Editorial Calendar		Measure Success
	SOCIAL MARKETING	Cı	IECKI ICT
	SOCIAL MARKETING	Cr	1ECKLIST
_		_	
	Build a Strategy		Include Keywords
	Customize Names and URLs	u	Build Authority Relationships
	Stake Your Claim		Monitor Your Networks
	Claim Social Review Site Listings		Give Customers a Reason to Follow You
	Complete Your Profiles		Grow Your Networks Organically
	ONLINE PR/LINK MARKE	TIN	NG CHECKLIST
	-		
	Find Influencers		Share Influencer Content
	Listen		Engage
	Set-Up Keyword Alerts		Maximize Your Network
	Select Influencers to Engage		Expand Your Network
	PAY-PER-CLICK C	НЕ	CKLIST
	FAI FER-CLICK C		
	Calculate Conversion Value		Separate Campaigns
	Link Accounts	_	Proper Ad Campaign/Ad Group Usage
_			
		_	
	Enable Auto-Tagging Install Conversion Tracking		Properly Organize Campaigns Ads Match Intent

The Best Damn Web Marketing Cheat Sheet	www.WebMarketingCheatsheet.com	
 Utilize Ad Extensions Use Keyword Match Types Properly Analyze Bidding Strategies Test Ads and Landing Pages 	 □ Take Advantage of Remarketing □ Create Bid Strategy Options □ Brand Your Keyword Campaign □ Study Your Competitors 	
EMAIL MARKET	TING CHECKLIST	
 □ Create an Integrated Plan □ Select an Email Marketing Service □ Natural Text, Not Image Text □ Don't Spam □ Avoid Spam Triggers □ Be Consistent 	 □ Proper Reply-to Address and "From" Name □ Create an Amazing Subject Line □ Excellent Content □ Proof, Proof, Proof □ Run Tests □ Track Your Success 	
ANALYTICS & CONVERSION OPTIMIZATION CHECKLIST		

☐ Exclude Internal Traffic

■ Keep Timeline Notes

☐ Create Custom Reports

Link Analytics to Webmaster ToolsInstall Ecommerce Tracking

☐ Set Up Analytics Account

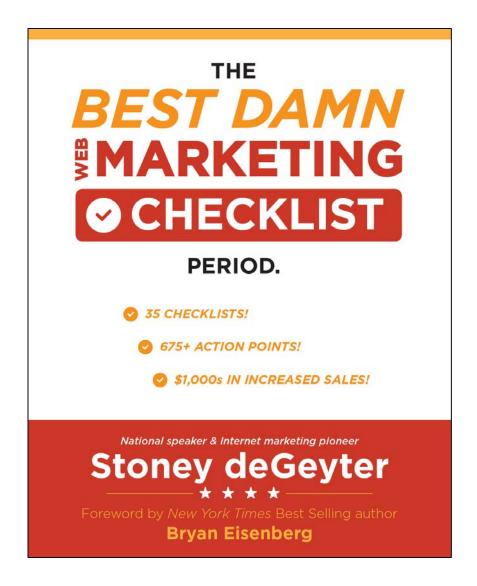
Calculate Economic ValueTrack Internal Site Search

☐ Set Up Custom Alerts

☐ Track Goals

WANT MORE?

Go to www.WebMarketingChecklist.com for The Best Damn Web Marketing Checklist, Period!



The full book contains explanations for every action point in this cheat sheet, along with numerous examples for implementation.